Vets2PM SkillBridge Internship Intake Form

Thank you for working with Vets2PM for DoD SkillBridge Interns. Please complete this form for each unique internship / job title and return the completed form to Cathy Miclat at cathy@vets2pm.com or Bridgett Manning at bridgett@vets2pm.com. We look forward to working with you.

1. Your Company Name: *

2. Primary POC Name and Email Address *

3. Secondary POC Name and Email Address, if applicable

4. POC for invoicing (Name and Email Address) *

5. Internship Job Title: *

6. Experience Level *

○ Entry Level Job

○ Intermediate Level Job

○ Senior Level Job

○ Entry/Intermediate Level Job

○ Intermediate/Senior Level Job

○ All Levels Accepted

7. Number of Interns you would like to bring on: *

○ One (1)

○ Two (2)

○ Three (3)

○ Not sure

8. If more than one intern, would you like them concurrently or in succession?

○ Concurrently

○ In Succession

○ Not sure

9. Are you also interested in considering direct hire candidates if we identify candidates who are looking for a job instead of an internship ($2,600 placement fee per candidate would apply)? *

○ Yes

○ No

10. What is the compensation range for this position if the intern is hired at the conclusion of the internship? (We use this to ensure we send candidates who have a target comp that is within your range.) *

11. Once we place an intern in this internship would you like us to remove the opportunity from our active internship opportunities or keep looking for new interns? *

○ Remove from active listings

○ Keep looking for new interns

12. What is the location of this internship? *

○ Remote

○ Office location (list below)

13. If the intern must report to an office location please list the full mailing address of the location:

14. We will be providing Vets2PM certification training with this internship. Please select the appropriate option below. *

   ○ PMP/CAPM

   ○ PMI-ACP (Agile Certified Practitioner)

   ○ PSM (Professional Scrum Master)

   ○ LSSGB (Lean Six Sigma Green Belt)

   ○ CM (Certified Manager)

   ○ aPHR (Associate Professional in Human Resources)

   ○ BDP (Business Development Professional)

   ○ CompTIA Security+ (or other IT/Cyber Certification)

15. Preferred Intern Start Date (we will do our best to accommodate): *

   [📅]

16. Please list any additional training you will provide (in addition to Vets2PM certification training) and any specific skills training you will provide this intern. (This helps us show their command what they will be learning in this internship.) *

   [   ]

17. Please copy the job description (or include a link to the job description from your website) below or email to either: Cathy@vets2pm.com; Bridgett@vets2pm.com; Jessica@vets2pm.com

18. Please let us know if you have any questions. Thank you and we look forward to working with you!